

REAL ESTATE PL 1/1 THROUGH 12/31 FOR YEAR			
INCOME:			
EXPENSES:			
<b>Auto Travel (miles)</b>		Healthcare Insurance	
Client Meetings		Printing	
Continuing Education		Finders Fees	
Escrow & Loan Office Trips		Gifts, Flowers, Greetings Cards	
Out of town Business trips		Insurance – E-O_Liability	
Showing Property		Legal & Professional Services	
Parking Fees (\$)		Lock Boxes, Keys, Locksmith	
Tolls (\$)		Websites, Web Services	
Other		Multiple Listing Service	
<b>Travel –Out of town</b>		Office Expense	
Airfare		Open House Expense	
Car Rental		Internet Security	
Parking		Postage, Shipping	
Bus, Subway, Train & Taxi, Uber, Lyft		Referral Fees	
Lodging only		Repairs to Sell Listed Property	
Meals & tips only		Software	
Porter, bell captain, valet		Equipment Rental	
Laundry		Other:	
Bridge & Highway Tolls		<b>Equipment Purchases</b>	
Other		Answering Machine	
<b>Professional Fees &amp; Dues</b>		Calculator	
Association Dues		Camera	
Chamber of Commerce		Computer hardware	
License Fees		Copier	
Realty Board		Fax	
Other:		Printer	
<b>Telephone &amp; Internet</b>		Recorder, Pager	
Cellular		Phone	
Online network charges		Modems, computer peripherals	
Other:		Office Furniture	
<b>Continuing Education</b>		Total Expense	
Correspondence Course Fees		<b>NET Income (Loss)</b>	
Materials, Supplies, Books			
Industry Subscriptions			
Other			
<b>Supplies &amp; Expenses</b>			
Advertising, Signs, Flags, Banners			
Online Service Costs			
Attorney & Appraisal Fees, Insp, HW			
Bank Charges			
Briefcase			
Business Meals (100%)			
Equipment Repair			